



JOB TITLE Youth Mentor, Several Part-Time Positions Available

PROGRAM Assessment Center of Tarrant County (ACT)

JOB SUMMARY

The purpose of the Assessment Center program is to conduct psychiatric, psychological, educational and social assessments of client functioning; develop, implement, monitor, and evaluate individualized service plans for each client; and to recommend further residential placement options for clients.

The Youth Mentor is responsible for the daily care and supervision of assigned children adhering to Texas Department of Family and Protective Services licensing standards and Catholic Charities Policy to provide a safe, structured, and nurturing environment for the children ages birth – 17.

Several positions are available for Part Time workers

JOB DUTIES

1. Provide direct care and supervision of children between the ages of birth to seventeen.
2. Provide supervision of child clients at all times.
3. Meeting the educational, medical, physical and emotional needs of children who have been abused and/or neglected
4. Ability to work as a team with other childcare providers and staff to provide a consistent, structured environment.
5. Ability to communicate effectively to both children and adults.
6. Ability to complete well written accurate reports.
7. Ability to complete and maintain all required initial and annual training.
8. Ability to handle stressful situations and resolve conflict.
9. Ability to obtain a Commercial Driver's License.

QUALIFICATIONS

1. High School diploma or GED required.

2. Must be at least 21 years of age
3. 2-4 years of Child Care experience is preferred.
4. Experience working with children who have been abused or neglected is preferred.

TO APPLY

Interested persons should fax or email a cover letter, resume, & salary requirements to:
Catholic Charities, Diocese of Fort Worth, Inc.

Attn: Human Resources

249 West Thornhill Drive

Fort Worth, TX 76115

Fax: (817) 535-8779

Email: ccresume@ccdofw.org

Due to the volume of responses, only qualified parties will be contacted.
No phone calls, please.

Date Posted: February 17, 2012

Remove Posting: Open until filled.